

## **Minutes of the Asby Village Hall Annual General Meeting Held on 2<sup>nd</sup> June 2020 (via Zoom)**

**Present:** Jane Close, Elizabeth Parkin, Geoff Johnson, Pam Cowey, Graham Parkin, Karen Royle, Dave Freak

**Item 1. Apologies.** Apologies received from Shelia Taylor.

**Item 2. Minutes of the previous meeting.** The previous AGM minutes, dated 17<sup>th</sup> April 2019, were agreed as a true record.

**Item 3. Matters Arising.** Mr Peter Lambert had been appointed as auditor for the village hall accounts.

**Item 4. Chairman's Report.** The 2019/20 year had been very successful, with a number of excellent events including the summer barbeque, sale of burgers at a Band Sunday hosted by the pub and the duck race. The hall had been seen excellent usage both by local clubs and societies, for private functions and several times as a polling station.

Jane thanked all the members of the committee for their help in ensuring that the hall functioned smoothly for all its users, with particular thanks to those who had devoted a significant amount of time to sorting out governance and the associated documentation.

Coronavirus and lockdown had hit at the very end of the period covered by this AGM. The committee will need to see how this progresses, but its impact would be significant.

**Item 5. Treasurers Report.** The accounts for 2019/20 had been approved by the auditor. It had been a good year with income exceeding expenditure by over £4,000, although £1,500 of this was a ring-fenced grant from the Yorkshire Dales National Park Authority to help with refurbishment of the hall floors.

Income from hiring the hall seen a significant increase over the previous year. This was the result of some new classes, private functions and 4 elections.

Expenditure had also been higher; additional maintenance had including purchase of a new freezer and installation of energy efficient bulbs into all light fittings. The auditor had queried payments for electrical testing and a music licence as this was the 1<sup>st</sup> time these costs had arisen. He was content that both were legal requirements that had been approved by the committee.

**Item 6. Appointment of Representatives of User Groups and Elected Members.** The Chairman (Jane Close), Treasurer (Elizabeth Parkin), Bookings Secretary (Geoff Johnson) and Secretary (Dave Freak) all confirmed they were willing to remain in office for the coming year. Although not present, it was assumed that

Steve Alderson wished to remain on the committee [Sec has confirmed this]. No-one else had put their names forward to fill any of these positions. Graham Parkin proposed and Geoff Johnson seconded the reappointment of the elected members; this was agreed unanimously. **Action:** The 5 elected members of the village hall committee will remain in post for the coming 12-month period (6<sup>th</sup> April 2020 to 5<sup>th</sup> April 2021).

All appointed representatives at the meeting confirmed their willingness to continue. The secretary confirmed none of the representatives unable to attend had notified him that they would not continue in post. It was agreed that all current representative members would remain on the committee.

It was noted that there was no longer a representative from the Parish Council; the chairman of the Parish Council would be approached to see if they wanted to send a representative to village hall meetings. **Action:** the secretary will write to the chairman of the Parish Council inviting the Council to nominate their representative for the village hall committee.

There was a list detailing appointed representatives and elected members of the village hall committee. This needed to be updated. **Action:** the secretary will update and distribute the list of appointed representatives and elected members.

**Item 7. Appointment of Auditor.** The treasurer confirmed that Mr Lambert was willing to be official auditor for the coming year. **Action:** It was agreed to appoint Mr Lambert as Village Hall auditor.

**Item 8. Any Other Business.** There was no other business.

Dave Freak  
Village Hall Sec  
Tel: 52939  
3<sup>rd</sup> June 2020