

# Asby Village Hall

## Supplementary Guidance to Hirers (COVID-19, December 2021)

**This document presents some additional conditions of hire which will remain in force until further notice. They are in addition to, and do not replace, the “General Conditions of Hire”.<sup>1</sup>**

**You, the hirer, remain responsible for ensuring those attending your event comply with these guidelines.**

### Current Situation

The government lifted most formal Covid restrictions in July 2021. However, the emergence of the Omicron variant predicated a move to the Covid “Plan B” on 10 December. This brought into place certain new advice and, more importantly, legal requirements.

It remains important to respect and be considerate of those who are more vulnerable or who may wish to take a more cautious approach.

**In order that hirers are fully aware of the current position the Village Hall Committee has formulated the following guidance.**

#### 1. Feeling Unwell?

Please do not attend any event at the village hall if you are suffering any COVID-19 symptoms, or have been told to self-isolate. Anyone developing symptoms within 10 days of visiting the Hall must seek a Covid-19 test.

#### 2. Social Distancing

Whilst formal social distancing regulations (2 metres or 1 metre with additional mitigations) have been lifted the risk of close contact with others should still be considered especially indoors. We therefore expect hirers to adopt seating arrangements with spacing that allow users to feel comfortable whilst attending their event, and take particular care of any persons attending who may be more vulnerable to Covid-19 infection.

#### 3. Face Masks

The wearing of face coverings is currently a legal requirement in community buildings.

All those attending events should:

- a) Wear a face covering upon entering the hall.
- b) Wear one whilst moving around the hall.
- c) Face coverings may usually be removed whilst seated (but see 1 above).

Note that there are certain exceptions to this regulation, principally for those involved in exercise/dance. Signage in the hall requesting that face masks be worn will remain.

#### 4. Ventilation

Aerial transmission of the virus is now understood to be the primary source of infection. Good ventilation (or holding activities outdoors) is the best means of reducing the risk of viral transmission. Hirers should therefore keep the hall as well ventilated as possible, e.g. by keeping windows and (when appropriate) doors open.



<sup>1</sup> Copies of these documents may be found on our website (<https://asbyparish.org.uk/village-hall/>)

## 5. Hand Sanitising

The hand sanitiser dispensers by the front entrance and in the main hall will be retained. Hirers and all those attending their event should continue to use them, especially upon entering the hall.

## 6. Cleaning

It has always been the hirer's responsibility to ensure that the premises are left in a clean and tidy state at the end of their event. This continues to be the case.

At the end of your session please continue to pay particular attention to:

- a) Wiping down frequently touched surfaces with the cleaning materials provided.
- b) Stacking any chairs used (no more than 4 high) on a section of the stage and display with them a 'Quarantine' sign indicating when they were last used.

## 7. Rubbish

Attendees should dispose of their rubbish, either in the bins provided or by taking it home. Hirers are responsible for emptying rubbish bins at the end of their event. (Note: the Hall has no rubbish collection service.)

## 8. NHS Test & Trace

Facilities such as ours are still being encouraged to assist with NHS Test & Trace. The display of a QR Code at the entrance will remain. All users are encouraged to either scan it upon arrival or add their contact details to an attendance sheet which should be retained by the hirer for a period of 21 days.

## 9. Kitchen and Toilets

The kitchen, and all the toilets are again available for use-

NOTE: A plan is underway to refurbish the toilets in the near future. While the necessary work is carried out there is likely to be some disruption to their use. We apologise in advance for this but know this will be much appreciated in the long run.

# Asby Village Hall Committee

