

**St Peter's Church, Great Asby**  
**Annual Meetings**  
**Sunday 15<sup>th</sup> March 2020**  
**4pm (after church service)**

**Present;**

John Bevan	Pat Bevan (Chairperson)	
Pam Cowey	Denise Frisby	Clive Hicks
Peter Miller	John Smith	Susan Walker

**Apologies;**

Carole Cozens	Wendy Fairey	Karen Royle
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**ANNUAL VESTRY MEETING**

- i. Minutes of the last meeting held on 17<sup>th</sup> March 2019** were approved and signed.
- ii. Matters Arising:** None.
- iii. Elections of Wardens:** Peter Miller nominated Pat Bevan and Denise Frisby as Church Wardens. John Bevan seconded the proposal and they were elected unopposed.

**ANNUAL PAROCHIAL CHURCH MEETING**

- 1. Minutes of the meeting held on 17<sup>th</sup> March 2019** circulated at the meeting and published on the Asby.org website since last Easter were approved and signed.
- 2. Matters Arising:** None.
- 3. Electoral Roll:** Pat Bevan informed the meeting that at the end of December 2019 there were 24 people on the church electoral roll. She was pleased to report that as of the meeting today, there were now 26 with the additional people having recently moved to the parish.
- 4. Reports**
  - i. Secretary:** on behalf of Karen Royle, Pat Bevan circulated copies of the annual report and highlighted that 2019 was a particularly active year, principally because of the “Light of the World” theme suggested by Denise Frisby. Not only “religious” activities were included under this umbrella, but also social and outreach events.
  - ii. Treasurer:** John Bevan gave out copies of the annual accounts which were in a similar format to previous years. Attention was drawn to the significant fundraising elements of receipts and the last payment of the 2017 project due to a delay in “snagging” works. 2019 was the first time in a number of years that no monies had come in or gone out of Restricted Monies. The church's total financial resource at the year end was just over £26,000. The repair work to the stonework in the porch around the church door and to the Lychgate is expected to use about half of this in the coming year. John was thanked from the Chair for his work as Treasurer throughout the year and the clear presentation of the accounts. There were no questions. Peter Miller proposed that the accounts be formally adopted and Pam Cowey seconded the motion.

- iii. Church Warden:** Pat Bevan provided thanks for the encouragement and assistance of PCC members and regular worshippers without which the church's events and activities could not take place. The church has been particularly grateful to Carol Smith and Helen Cooper for their hard work running the Coffee, Cake and Chat mornings which had brought in the lion's share of coffee morning takings listed in the finance report. She also thanked everyone who had played a part in the life and running of the church as mentioned in the Annual Review but especially to John and Carol Smith for their work editing, printing and arranging the dispatch of Asby Matters – an important medium in village communication, Denise Frisby for her support as Church Warden, Karen Royle as Secretary and John Bevan as Treasurer.
- iv. Ways and Means:** Peter Miller explained that the Quinquennial inspection report delivered during 2019 commented that “The Church is in good condition”. However, there are two significant pieces of work required to the Lychgate and the stonework to the porch. Conversations have now been carried out with separate, specialist and local contractors. It is hoped that the work will be taking place during the summer of 2020. As the annual report has made clear, there are building reserves to fund the work.
- v. Safeguarding:** Peter Miller reported that the PCC has been fully supportive, committed and engaged in Safeguarding, being fully aware of their joint responsibility to everyone especially young people and vulnerable adults. No incidents were reported during 2019. Peter Miller drew attention in particular to the activity around our “Messy Church” and the policy adopted by the PCC.
- vi. Health and Safety:** In respect of the grounds and building there have been no reported “incidents” during 2019. The firefighting equipment has been maintained and is ready for use if required. Clive Hicks alerted the meeting to a recommended, new document on the Diocesan website “Safer Environment and Activities” which includes risk assessment guidance. Peter Miller then provided an update on the current situation relating to the Coronavirus, Covid-19 and provided reassurance that the PCC was aware of its responsibilities and that due to the dynamic nature of the situation a constant review of advice from the Church of England is being kept by the Church Wardens and the PCC. Details of any consequential change in church activity would be posted on the Asby Parish website. Clive Hicks added that the Area Dean and Clergy were having regular discussions and identified a national document that had been received regarding continuity plans. Karen Royle is to be asked to distribute the link for this document to PCC members.
- vii. Asby Churches Together:** Pam Cowey reported that this group had continued to meet every two weeks during school term times. The topics covered were to be found in the Annual Report.
- viii. Mothers' Union:** Denise Frisby reported that the local branch is thriving but is still on the small side to take on the big aims of the full, worldwide movement. This had led the branch to decide to concentrate their efforts on their local community rather than to spread themselves too thinly by trying to carry out administrative and business activities associated with the Deanery level of the organisation. The attention of the meeting was drawn to the Annual Report for an outline of the branch's activity throughout 2019 on the theme “Listen, Observe, Act in Step with God”.
- ix. Deanery Synod:** The report was given by John Bevan. Four meetings had taken place during the year each comprising an informed and interesting guest speaker and business meetings which were of less value as much of the ecumenical business has been transferred to Mission Community Councillors. Clive Hicks added that discussions around the financial arrangements for the Mission Community and Eco-churches had been of interest to the smaller parishes.
- x. Rector:** Clive Hicks gave thanks to the energetic community in Asby and said how he had been affected by such enthusiasm. It was now five months since his arrival in the Benefice and now found that we were encountering unprecedented times with the recent flooding and the growing impact of Covid-19 when the instinct is to protect our own lives and property

whereas they might establish our credibility as believers in our community and present opportunities to serve, for mission and growth. Clive outlined his plans on engagement with the parish over the coming year on aspects of spirituality, leadership and governance e.g. attending and leading study groups, “Leading Your Churches Into Growth” and effective PCCs.

## **5 Confirmation of Policy Documents**

- i. Safeguarding (Child Protection and Vulnerable Adults):** The front page had been updated with new details of the Rector.
- ii. Data Protection:** Amendments had been made with relevance to General Data Protection Regulations and the addition of the Assistant Treasurer.
- iii. Health and Safety:** The fire risk second page now includes “refresher training required”.
- iv. Flood Disaster Management Plan:** This is still a draft policy however it was noted that the Parish Council is beginning to consider its role and responsibilities  
All changes were noted and the policies were then agreed and adopted by the meeting.

## **6 Election and Appointments**

The following people were elected unopposed:-

- i. Examiner of Accounts:** Peter Lambert (proposed by Denise Frisby, seconded by Peter Miller)
- ii. PCC:** John Bevan, Helen Cooper, Pam Cowey, Peter Miller, Karen Royle, John Smith and Susan Walker.  
Carol Smith had withdrawn from the election of PCC members. Denise Frisby expressed sadness at this decision, expressed heartfelt thanks for all that Carol had done for the PCC and church over such a considerable time and asked that the new PCC formally send a letter of thanks as soon as possible. (ACTION: Karen Royle)
- iii. Other Appointments:** The meeting was advised that the appointments of Vice Chairman, Secretary, Treasurer and Assistant Treasurer as well as Safeguarding Coordinator were now the responsibility of the PCC to make and would be deferred to the next ordinary meeting of the PCC.
- iv. Representative to the Deanery Synod:** John Bevan (proposed by Peter Miller and seconded by Susan Walker).

## **7 Any Other Business**

None

**The meeting finished at 5:10pm**